2025 SRPS BYOD HANDBOOK

To ensure that students at SRPS have access to unlimited opportunities to learn anytime and anywhere and that they have tools and skills to make that possible.

This document is reviewed annually and constantly updated and revised.

Last Updated October 2024

Dear Parents/Guardians,

Somerville Rise Primary School has worked hard to create a Digital Learning Policy and School User Agreement which incorporates all of the essential components required to be a safe and inclusive digital school.

Please read through the Bring Your Own Device Information Handbook and Parent and Student User Agreement, discuss, and sign the necessary parts and return the User Agreement as soon as possible.

It is important that the agreement comes into effect promptly. Students who have not returned the User Agreement by Monday 24th February will not be able to use their Electronic Device while at school.

Thank you for your cooperation,

Matt Jackson

Principal

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Rationale

The focus of the Bring Your Own Device (BYOD) program at Somerville Rise Primary School is to provide tools and resources to the 21st-Century Learner. A successful BYOD program requires technology to be seamlessly integrated throughout the school's curriculum. Increased access to technology is essential for teaching students' skills for a future in which, as societal trends suggest, digital literacy is key. The individual use of personal devices is a way to empower students to work to their full potential and develop essential learning habits with the support of digital tools.

Learning results from continuous dynamic interaction among students, educators, parents, and the extended community. Technology immersion does not diminish the vital role of the teacher. On the contrary, it transforms the teacher from a director of learning to a facilitator of learning. Effective teaching and learning with devices will integrate technology into the curriculum any time, any place.

Bring Your Own Device (BYOD) Model

Following consultation with the school community in 2023, a decision was made to introduce Windows laptops to best support our Year 4, 5 and 6 students while at Somerville Rise Primary School and their future education in secondary school. This was passed by Somerville Rise Primary School Council towards the end of 2023.

Families can choose to bring their own laptop from home or purchase a new device, however the operating platform must be Windows 10 or later.

Value and Benefit of BYOD

The establishment of the BYOD program will allow students to be efficient and organised in their daily school life. Our aim is to ensure that individual students will be more comfortable and responsible with a personal device of choice. There will be quick and easy access to personal files, customisation of resources and provide more articulation between home and school learning connections.

We are also under no illusion that technology has the opportunity to be a distraction for many students. It can also be said that it has the potential to also act as a tool to engage them in a self-disciplined and focused manner.

Our expectation is that students act responsibly with the use of technology at all times and understand that this is a privilege that needs to be respected so they will have the opportunity to work in collaboration with their teachers and peers.

Lenovo 500w Yoga Gen 4

Model Number: 82VRS05V00

Lenovo 13w Yoga Gen 2

Model Number: 82YSS01S00

Lenovo ThinkPad L13 Yoga Gen 4

SOLD OUT

Specifications:

- 12.2" MultiTouch
- 360 Degree Hinge for Tablet Mode
- Intel N100 Processor
- Integrated Graphics
- 8GB
- 128GB SSD
- Facing Camera
- Lenovo Digital Pen (Garaged)
- Intel WiFi 6 AX201 & Bluetooth 5.1
- Approximately 1.28kg
- Windows 11 Pro Academic
- 1 Year Depot Warranty

Specifications:

- 13.3" WUXGA IPS AG Touch (1920 x 1200)
- Yoga Hinge for Tablet Mode
- AMD Ryzen 5 7530U
- 8GB DDR4 3200MHz SoDIMM (upgradable to 12 GB post-delivery)
- 256GB SSD PCIe-NVMe
- FHD 1080P Camera w\Privacy Shutter & World Facing Camera
- Garaged Active Stylus
- AMD Radeon Graphics
- Windows 11 Professional National Academic
- Realtek RTL8852BE WIFI6 2X2AX+BT
- 1 Year Depot Warranty

Specifications:

- 13.3" WUXGA ARAS Touch
- Intel Core i5-1335U Processor
- Intel Iris Xe Graphics
- 16GB LPDDR5-4800
- 256GB SSD PCIe-NVMe OPAL
- Integrated 720P HD User Facing Camera with Privacy Shutter
- World Facing Camera
- Intel Wi-Fi 6E AX201 (2x2, 802.11ax) + Bluetooth
- ThinkPad Keyboard Backlit
- Lenovo Integrated Stylus Pen
- 3 Year Depot Warranty
- Windows 11 Pro Academic

All three devices will have a compulsory three-year onsite warranty. Accidental Damage Protection Insurance *or* Accidental Damage Protection with Loss and Theft Insurance is strongly recommended to cover the device, as ongoing repairs to these devices can prove to be very expensive. *Any device not covered by the Insurance Plan listed above would be the responsibility of the owner and their insurance company (if applicable).*

Purchasing Portal

EduNet are excited to be the preferred partner for the BYOD Portal at Somerville Rise Primary School. The purchasing portal can be accessed online at

https://somervilleriseps.technologyportal.com.au/

Specifications for BYOD

For those not wishing to purchase one of the Recommended devices then it is acceptable for parents to source a device from their preferred vendor. It is vital that parents keep in mind the following features, requirements and options when selecting a device.

	Battery Life 6 hours or greater to allow for a full school day. The battery should have a full three-year warranty, or can easily have its battery changed/replaced to ensure all-day computing is still possible in the future.
	Weight and portability This needs to be appropriate for the user and also able to be carried in a school bag or a laptop bag.
	Screen size Most devices are advised to be 10 – 13" and anything smaller than this can impact on eye fatigue if using the device for prolonged periods of time.
	Storage This will depend on the type of files students will be storing. Most devices come with adequate hard drive space. Cloud storage is also an option.
	Memory Most devices have a minimum of 4GB of RAM. Students wishing to use more advanced software programs should consider 8GB of RAM or greater.
	Wi-Fi. Dual band capability. With many connections to the school network, less interference will be more advantageous with a 5GHz wireless option.

Some items may be considered to be additional costs and not listed in the additional pricing, such as extended warranties on battery and hardware, cordless mice, keyboards and carry case.

Technical Support

Technical support is available through the Technical Support of Schools Program (TSSP). Rohan Beckett is our dedicated TSSP person.

Rohan can assist with technical issues as required every Monday.

Please be aware that Rohan can assist with day-to-day technical issues and any major problems will need to work out with your device manufacturer. The following points are important to note.

- SRPS cannot book repairs on your behalf – students will have to arrange all repairs directly with their own computer manufacturer. This may involve shipping/couriers and/or travel to service centres.
- SRPS can allocate a loan device if required during repair procedures.

Non School Applications, Games and Media

Somerville Rise PS does not object to the installation of non-educational applications and files on the laptops provided that the installed applications and files:

- Are appropriately licensed (i.e. they do not breach copyright and intellectual property laws – this includes video and music downloads).
- Are ethically and morally acceptable (including consideration of school appropriateness, age-appropriate ratings, and privacy issues).
- Do not affect the efficient functioning of the laptops for educational purposes (i.e. they do not interfere with the speed and storage capacity of the laptop or the problems that might arise from increased battery use).
- Do not affect the school's wireless network.
- Do not interfere with the classroom learning program (i.e. they may only be used in class under specific teacher direction).

In particular, while some games have significant educational benefits and will be used under teacher direction, other games have little educational merit and may affect network function. As a result:

- The use of network games is banned (unless authorised by the teacher for educational purposes)
- Ad-hoc networks are **NOT** to be created or used.
- Under no circumstances are students to use any form of social media on the school network.

Where there is a contravention of this policy, consequences will apply. Other sanctions may be imposed in line with the Somerville Rise PS Acceptable Use Agreement.

Internet Usage at SRPS

Students can access the Internet through the school's network whilst on site. This will be monitored and subject to strict filtering.

Students are reminded that inappropriate download attempts can be detected when the devices are connected to the school's network. This could result in breaches to the Somerville Rise PS Acceptable Use Agreement and subsequent disciplinary action.

Parents need to carefully consider how they allow access to the internet at home. Wireless access can be limited through the router being turned off at times when you do not want to allow student online activity. Also cabled access in a more open home setting always allow greater information to parents about what is being accessed on the internet. If you would like further information/advice please contact the school.

External networks such as 3G, 4G mobile networks are **not** permitted. All Internet access is provided by the school through password-protected wireless points. Phone tethering, virtual private networks (VPNs) and sim-related dongles are not to be used on school premises.

Virus Protection

All students must ensure that they have appropriate virus protection installed on their device.

Viruses can enter laptops through removable media such as CDs, DVDs, MP3 Players, mobile phones, Bluetooth devices and USB memory sticks, emails, the Internet (including web browsing, FTP programs and chat rooms).

During the first sessions at school – teachers will show students where to download antivirus software from DE.

Safety Tips
- Do not open any files attached to suspicious or unknown emails
- Exercise caution when downloading files from the Internet. Save the files to the laptop's hard disk and run the virus scanner on the files before opening them
- Delete chain and junk emails. Do not forward or reply to any of these
- Never reply to junk email, commonly referred to as Spam

- Hundreds of viruses are discovered each month. Run your virus scan regularly.

Networks and Network Security

📶	**Ad-hoc Networks** Ad-hoc networks (the creation of a standalone wireless network between two or more laptops) are strictly forbidden while at the school. The school's network security system will scan for, remove and report on any ad-hoc networks detected.
🖧	**Wired Networks** Students are forbidden to plug any device into the school's wired network. The school's network security system will scan for and report on any non-DET devices plugged into the school's wired network.
🛡	**Hacking** Hacking is a criminal offence under the Cyber Crime Act (2001). Police assistance will be called upon in most cases.

Inappropriate Use of Devices

DE through the TSSP maintains computers and the school's network so that they operate effectively, and that resources needed are available.

The following guidelines are outlined to ensure all users are able to access the latest research available with the latest technology in an acceptable and safe learning environment.

- Users will avoid websites with content that is violent, racist, sexist, pornographic, dominated by offensive language and/or illegal in any way.
- Engaging in chat lines or downloading files is not permitted unless forming part of legitimate class activity guided by the teacher of that class.
- Inappropriate use of the internet and email is a serious matter and can have significant consequences, e.g. sending a message over the internet using someone else's name.
- Passwords must remain confidential. No user should log-on as another student using their password or use a computer that is logged onto the network with another student's log-on.
- Do not remove files or folders that have been installed to the network.
- Do not engage in cyber-bullying or e-crime.
- Under privacy legislation it is an offence to take photographs of individuals without their expressed permission and place these images on the Internet or in the public domain.

It is a requirement of SRPS that any student device can only be used in designated lesson time at the direction of that subject teacher. Devices must be stored securely in the classroom. All classrooms will be locked during recess and lunch.

Cyber Bullying

Technology provides individuals with a powerful means of communicating instantly with others in both positive and negative ways.

Cyber bullying is bullying which uses technology as a means of victimising others. It is the use of an internet service or mobile technologies such as email, chat room discussion groups, instant messaging, Webpages or SMS (text messaging) – with the intention of harming another person.

Examples can include communications that seek to intimidate, control, manipulate, put down or humiliate the recipient.

Activities can include flaming (repeated negative messages), trolling, sexual or racist harassment, denigration, impersonation, trickery, exclusion and cyber stalking. The targeted person often feels powerless and may need help.

Cyber bullying may involve varying levels of severity, ranging from occasional messages to frequently repeated and highly disturbing threats to a person's life.

Consequences

Any form of cyber bullying will be dealt with through the Somerville Rise PS Student 'Engagement and Wellbeing Policy' and 'Acceptable Computer Use Policy'. Serious breaches are a police matter and may be dealt with through State and Federal Laws and Victoria Police.

Power Issues / Battery / Charging

Charging

Students must bring the laptop to school each day fully charged. **Students will not be permitted to recharge laptops at school.**

Battery Life

New technology gives much longer life to modern batteries in computers. Students may need to adjust their power settings to ensure that their device will last the full day.

Backup & Data Storage

It is important for each student to keep backups of their critical work. There are a number of options students should consider.

Work can be stored on the laptop C Drive and this should be regularly backed up to a USB device or a portable USB hard drive.

Google Drive and OneDrive is now a viable option for storing files as this gives ease of access to all stored information both on and off site.

The school will not be held responsible for lost work due to a failure to do backups.

Caring for your Device

- Always store your laptop in the carry case.
- Do not wrap the cord too tightly around the power adapter or the cord will become damaged.
- Try to avoid moving your laptop around when it is on. Before switching it on, gently place your laptop on a stable surface and then switch it on.
- You still need to be careful with the laptop while it is in the bag. Do not drop the bag from your shoulder. Always place the laptop bag gently down and do not leave the laptop on the floor, even if it is in its bag.
- Be careful when putting the laptop in the car or bus that no other items are on top of it, and nothing will roll on to the laptop bag.
- Laptops should be switched to at least "sleep/hibernate" mode before being placed into the bag.
- Laptops should be stored carefully. Students are not to leave them in an unattended or unsecured location.
- Connect your power adapter only to your laptop.
- Do not step on your power cord or place heavy objects on top of it. Keep your cord away from heavy traffic areas.
- When unplugging the power cord, pull on the plug itself, rather than the cord.
- Be aware of the power savings that come from running your laptop effectively from battery, after being fully charged.

Please do not place objects on top of your laptop and never carry it around while it is turned on. Avoid exposing your laptop to:

- Direct sunlight or sources of heat such as desk lamps
- Dust, dirt, rain, liquids, or moisture
- Heavy shock or vibration

Laptop are delicate – they don't like being poked, prodded, pushed or slammed. Never pick up your laptop by its screen. Don't slam the screen closed and always be gentle when putting your

laptop down. Ensure that nothing is left on the keyboard before closing the lid. Serious, expensive damage to the screen may result if this is not done.

To clean your LCD screen:

- Switch off your laptop
- Lightly dampen a non-abrasive cloth with water and gently wipe the screen in a circular motion.
- Do not directly apply water or cleaner to the screen
- Avoid applying pressure to the screen

Student Safety / Parent Advice

It is imperative that students are cyber safe and conduct themselves in an ethical behaviour whilst online. This should be seen as a partnership between home and the school. As children and adults spend increasing time online learning and communicating with friends we need to ensure that students are cyber citizens who know what is appropriate behaviour.

Use of a student device at home should be closely monitored by parental supervision. Where possible it is highly advisable that your child's device is in your view especially when they are active on the internet / online. It is highly desirable that you do not allow your child to use their device in their bedroom and ensure that it is removed from their bedroom once they go to bed at night.

Have a personal understanding and knowledge about things like instant messaging, forums, blogs, Twitter and Facebook. As a general rule the internet is anonymous and it is not always clear who you are talking to. These personal spaces are also easily accessible to others and personal information should never be published for others to see.

Show an interest in what your child is doing on their device and online. Discuss with them the associated risks of posting or revealing personal information like their name, address, date of birth, photographs, the school they attend and other family information.

Explore software that allows you the parent the option to limit your child's access to inappropriate information or limit access to the internet. Most modern Wi-Fi routers allow you to control times when specific devices that you designate can access to the internet.

Access to SRPS Wireless Network

Students will need to connect their device to the school's wireless network. A wireless network called "eduSTAR" is available across the school. Students will be prompted to enter their DE eduPass username and password when connecting. By connecting to the school wireless network, you agree to the conditions outlined in this user guide and the Acceptable Use Agreement.

Microsoft Office365

Students will be licensed to use the Microsoft Office suite of programs (Office 365) – including Word, Excel, PowerPoint and One Note. This license is provided by Somerville Rise PS at no additional cost through arrangements with the Department of Education. This copy of Office is supported on most operating systems (Windows, Apple OSX, Android, iPad iOS). Students can download Office 365 from the eduSTAR Catalogue when devices are permitted at school.

Google Suite

Formerly known as Google Apps, the Google Suite is a collection of smart apps from the Google that provides cloud-based options to support a variety of learning situations. The suite includes

- Google Classroom
- Google Docs
- Google Slides
- Google Calendar
- Google Sheets

eduSTAR Software

During the course of the year, teachers will advise students of software downloads that may be required. These are free from the DET's eduSTAR catalogue.

There will be no charge for any software required for the students.

Frequently Asked Questions

Question	Answers
My device is not working?	Firstly, try turning it off and on again. If the problem still exists consult your teacher or the ICT support team for advice.
Can I print at the school?	Yes, this will be setup once you have joined the school wireless network.
How do I save my files?	This will depend on the type of files you will be storing. Most devices come with adequate hard drive space. Cloud storage is also an option (e.g. Office 365 OneDrive or Google Drive).
Where do I store my device if I am not using it?	All devices when not in use should be kept in a safe space. Teachers will ensure that all doors are locked to prevent damage during breaks.

What happens if my device is damaged accidentally during school hours?	Accidents do happen and it is important to minimise this as best as possible. Please let your teacher know as soon as possible. We recommend that families purchase insurance for their child's devices in these instances.
Am I able to charge my device at the school?	No, all devices should carry enough charge to last a full school day. Please refer to **page 10** of this handbook.
What is the name of the Somerville Rise PS wireless network?	The name you will be looking for in your wireless list is called **eduSTAR**. The other networks do not belong to the school.

Somerville Rise Primary School
Bring Your Own Device

2025

Student and Parent Digital Device User Agreement

General Guidelines

This document outlines a number of important issues, which you must be aware of, and follow at all times when your child is using their electronic device at school. If you have

any questions or concerns about the policies, procedures or expectations outlined in this document, please speak to your child's teacher.

1. Ownership and Care

1.1 Students are responsible for their devices at all times while at school.

1.2 All students must not:
- Attempt to modify their device's hardware whilst at school in any way e.g. Jailbreak.
- Use their device without an approved protective case.
- Swap devices with another student.
- Use their devices in the yard before or after school and during recess and lunchtime.
- Access non educational apps/programs while on school grounds.
- Walk around the school with their device open.
- Change their background to an image that may be deemed inappropriate or offensive.

2. Taking care of your device at school and home

2.1 General Precautions
- Only use a clean, soft cloth to clean the device. **Do not use cleansers of any type as they may damage   the screen or keyboard.**
- Cords and cables must be inserted and removed carefully from the device to prevent damage.
- Devices will not be left in an unlocked classroom or cupboard.
- For security purposes, devices left at school will be stored in the security room if the office staff are   notified.
- Devices must not be loaned to or used by other students.

2.2 Charging Devices
- Students are responsible for keeping their device's battery charged for each school day.
- Students will not have the opportunity to charge their device at school.
- It is recommended that devices are charged overnight in a carpeted room, not where they can be dropped or stood on. **Bedrooms are not recommended, as this encourages late night use.**
- It is recommended that the devices charging directions available with the device be followed.

2.3 Carrying Devices

The selected devices purchased from EduNet are of military grade impact protection. Accidents can occur and devices should be carried in a suitable bag / satchel. When moving around the classroom, students should have their device closed and hold with two hands.

2.4 Screen Care

Screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to excess pressure.

- Do not lean on the top of the screen.
- Do not place anything near the device that could place pressure on the screen.
- Do not place anything inside the cover that will press against the screen.

2.5 Keyboards & Mice

Keyboards and mice can be damaged if subjected to rough treatment. Cables can become a trip hazard and wireless options are recommended if they are required.

3. Management of device configuration and customisation

3.1 Device Configuration

Whilst the electronic device is primarily a Learning Device, students will need to comply with the BYOD Electronic Device User Agreement. Parents are also responsible for much of the monitoring of updates.

- Individual students are responsible for ensuring that their device is up to date with the latest operating systems and application updates.
- Students are free to install applications onto their device; however, this must comply with the ICT Acceptable Use Agreement.
- Students must ensure that they have enough memory on their device at any given time to complete their schoolwork.

3.2 Software Installation

Students will be required to install designated applications for each of their subjects. These will be determined by the various learning coordinators and students will be notified in class. **Please note all applications required for laptops will be downloaded and installed at school while connected to the school's wireless network.**

3.3 Backup and Re-loading software

It is each student's responsibility to ensure that they regularly backup their device's data (Sync), whether this is done via a cloud server or through another computer.

If technical difficulties arise, the student will be able to restore their device's data via syncing. The school does not accept any responsibility for data loss during this process.

4. Using your electronic device at the school

The devices used in our BYOD Program are intended to support and enhance the learning environment at Somerville Rise Primary School. In addition to App use, email, calendars, and network drives may be accessed using the device. The device should be seen as an essential component of each student's classroom resources and must be brought to school each day. **Devices will be required at school on Monday 24th February 2025.**

- If a device is left at home or is not charged ready for use, students will complete their schoolwork without a device.
- Students should never use the camera or video recorder functions on their device to photograph or video record any student or teacher without their permission.
- Inappropriate media may not be used as a screensaver, Webex, or desktop background.
- Devices are not to be used when students are split into classes.
- Devices are not to be used before school, after school or during recess and lunch within the school grounds.
- Students must notify a teacher immediately if they access a home-based app or program at school.
- Students are not to participate in unsafe, inappropriate, or hurtful online behaviour. Any issues that occur out of school hours when under the supervision of families are not followed up by the school.
- If a device is undergoing repair, a replacement device will be issued by the school to the student, dependent upon availability.
- The device is **not** to be used outside during recess and lunchtime and will be kept in a locked and secure classroom during these times unless students are working in the library or are under the supervision of a teacher.
- Students will be required to produce their device upon request from any member of staff.
- Students are to only use apps/ programs that are specified on the school list during school hours and only use apps that have been allowed by the teacher during each lesson.
- Students are not to use their device during wet/hot day timetable or when they are unable to go to incursions or excursions.
- The App store should not be accessed unless requested by a teacher.
- Students should not be sending messages to other students late at night or using social media.
- **The school would like to reinforce that parents need to be mindful of age restrictions which apply to Social Media Apps as they are there for a reason e.g. Facebook, Instagram, Snapchat, TikTok. The school will not investigate issues related to Social**

Media sites for students due to the fact that it is a parent decision to allow their child access when underage.

- Devices are not to be used while walking around the school. This includes walking to and from specialist classes.

If this Policy is violated while using the device the Somerville Rise Primary School Staged Response will be implemented.

5. Using your device outside of school

- Care must be taken if placing the device within the school bag, is recommended that a laptop bag is used to transport the device.
- Bags containing a device must not be left unattended e.g. outside a shop, on the bus.
- Devices should not be stored in vehicles where they can be an enticement to theft or possible overheating.
- Care must be taken when allowing others, e.g. younger siblings, to use the device unsupervised.
- Students may connect their device to a home wireless network; however, the school's staff members have no responsibility to provide assistance in doing this.
- Ensure that devices are being charged overnight in a central location to avoid students having access to them after set bedtimes.

6. Technical Issues, Damage and Loss

6.1 Technical issues
Occasionally, unexpected problems do occur with electronic devices that are not the fault of the user (computer crashes, software errors etc.) The classroom teacher will assist students with having these fixed promptly. These issues will be remedied, when possible, by the school. Issues that arise from improper use will have to be resolved by the family.

6.2 Damage to the Equipment
If the electronic device is broken or damaged this is not covered under the warranty or by the school. Replacement parts costs are at the expense of the Parent/Guardian.

Where it is determined that the damage was caused by another student whilst on the school property, the cost of repair/replacement will be sought from that student in accordance with School rules.

6.3 Lost or Stolen Equipment

If any equipment is lost/stolen, it should be reported to the classroom teacher, immediately. The circumstances of each situation involving lost/stolen equipment will be investigated individually and assistance provided in locating the device.

Where it is suspected that a theft has taken place at school, the matter will be investigated and dealt with accordingly by the Principal or the Assistant Principal. Where it is suspected that a theft has taken place outside of school, the Parent / Guardian will be required to report the theft to the Police and assist with the investigations.

The school strongly recommends that parents investigate the possibility of including the electronic device in their Home & Contents Insurance Policy.

6.4 Replacement Devices

Temporary replacement devices may also be available so that learning is not disrupted by the repair/ investigation of loss process. Students are responsible for the care of the loan device while it is issued to them. All of the same rules and regulations apply to the loan replacement and students are expected to treat them as if they are their own. Please note loan devices will be kept on school premises

7. Device Support

There will certainly be times when you will require assistance. SRPS have put a number of support systems in place to ensure students have access to assistance when required.

Please follow the chain outlined below **Questions or concerns with using the device.**

Support within the classroom.

Upper Primary Leader – James Morrison 6JM

4/5 G – Bella Goddard

4/5 K – Sarah Kandasamy

Support within the school.

Rohan Beckett – SRPS Specialist Technician – Available most Mondays

<u>Support outside of the school.</u>

This will depend on your device – Please speak to your device manufacturer for support.

SRPS BYOD Staged Response

1ˢᵗ Misconduct	One day loss of device privileges. Students will be provided hard copies of all learning tasks. Parents / Carers contacted via email.
2ⁿᵈ Misconduct	One week loss of device privileges. Students will be provided hard copies of all learning tasks. Parents / Carers contacted via phone or face to face.
3ʳᵈ Misconduct	Indefinite loss of device privileges. Students will be provided hard copies of all learning tasks. A meeting held with Principal / Assistant Principal, parents, teacher, and student to discuss a support plan.

Please Note

This Staged Response refers to behaviours conducted during the school day. It is the parent's responsibility to monitor their child's device use and screen time at home.

Student and Parent BYOD Device User Agreement

To be signed by the student:

I have discussed this agreement with my parents/guardians and agree to follow the conditions. I understand that breaking the agreement will result in the loss of my right to use my device while at school for a period of time, and/or be responsible for payment to repair damaged equipment, as set by the Principal, Assistant Principal, or my teachers.

☐   I agree (please tick)

Student's Name: _____

Student's Grade: _____

Parent Consent Form

Please tick

Yes	No	
		I have discussed the Parent and Student BYOD Device User Agreement with my child

I give consent to

Yes	No	
		My child using the internet for educational purposes at school
		My child's work being published on the internet on a password protected website/blog, using first name only
		My child to send and receive external emails/posts with students from other Primary Schools
		My child's photograph/video being published on a password protected website/blog, using first name only

Parent/Carer's name: _____   Signature _____

Classroom Teacher's name: _____   Signature _____

** Please Note **

This User Agreement will remain in place for the 2025 school year.